



HAYDON SCHOOL

Reporting an Absence:

Tel: 020 8429 0005 – Option 1

Email: absence@haydonschool.org.uk

Please report all absences by 8.40am on first day of absence

COVID19 RELATED ABSENCE REFERENCE GUIDE

What to do if	Action needed	Return to school when
My child has COVID19 symptoms	<ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate • Get a test – please follow the link https://www.hillingdon.gov.uk/article/5548/Testing-centres-in-Hillingdon • Inform school immediately about test result 	The test comes back negative
My child tests positive for COVID19	<ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate for at least 10 days (14 days for other members of the household) • Inform school immediately about the test result 	Your child feels better. They can return to school after 10 days even if they have a cough or loss of taste/smell If the child still has a temperature of 37.8 degrees or above, they should remain at home until the temperature returns to normal
Someone in the household has COVID19 symptoms	<ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate • Household member to get a test • Inform school immediately about the test result 	The household member test is negative
Someone in my household has tested positive for COVID 19	<ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate for 14 days 	The child has completed 14 days of self-isolation and does not have symptoms
NHS test and trace have identified my child as a 'close contact' of someone who has been confirmed with COVID 19	<ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate for 14 days 	The child has completed 14 days of self-isolation and does not have symptoms
My child has travelled and has to self-isolate as part of a period of quarantine	<ul style="list-style-type: none"> • Do not take unauthorised leave during term time • Consider quarantine requirements and FCO advice when booking travel • Provide information to school as per attendance policy <p>Returning from a destination where quarantine is needed</p> <ul style="list-style-type: none"> • Do not come into school • Contact the school • Self-isolate for 14 days 	The quarantine period of 14 days has been completed and child does not have symptoms
We have received medical advice that my child must resume shielding	<ul style="list-style-type: none"> • Do not come into school • Contact school • Shield until you are informed that restrictions are lifted and shielding is paused again • Contact the school if the advice changes 	Once medical advice to return to school has been received, please inform the school that restrictions are lifted
My child is unwell, but not displaying any COVID 19 symptoms	<ul style="list-style-type: none"> • Follow the usual school absence advice • Contact the school 	The child is fit to return