

Haydon School



HEADTEACHER'S UPDATE LETTER

RWJ/jmp/Headteacher's Update
27 August 2020

Dear Parents and Carers

I hope that this letter finds you and your family safe and well and you have managed to get some relaxation this summer. I enjoyed a few days away in Dorset and must say I feel refreshed and ready for another school term. I am really looking forward to welcoming all of our students next week. There is clear evidence that time out of school is detrimental to individuals' academic and social development. As such it is vital we get students back into school seeing their teachers and peers.

REOPENING THE SCHOOL IN SEPTEMBER

Further to my communications at the end of July, I would like to confirm the arrangements for the start of term. There have been one or two small changes to the arrangements that I circulated then.

Phased Return to School

There will be a phased start for the first week as follows:

Tuesday 1 September

Staff training day No students in school

Wednesday 2 September

Year 7 Arrival at 8.40 (Top Gate Wiltshire Lane) Form time until 9.30

Teachers who are not Y7, 11 or 12 form tutors will greet Year 7 students at the gate and take them to their form rooms.

Year 11 Arrival at 8.40 (Lower Gate Wiltshire Lane) Form time until 9.30

Year 12 Arrival at 8.40 (Norwich Road Gate) Form time until 9.30

Thursday 3 September

Year 7 Arrival at 8.40 (Top Gate Wiltshire Lane) Form time until 9.00

Year 10 Arrival at 8.40 (Lower Gate Wiltshire Lane) Form time until 9.00

Year 11 Arrival at 9.00 (Lower Gate Wiltshire Lane) Go straight to period 1

Year 12 Arrival at 9.00 (Norwich Road Gate) Go straight to period 1

Year 13 Arrival at 8.40 (Norwich Road Gate) Form time until 9.00

Friday 4 September

Year 7 Arrival at 8.40 (Top Gate Wiltshire Lane) Form time until 9.00

Year 8 Arrival at 8.40 (Top Gate Wiltshire Lane) Form time until 9.00

Year 9 Arrival at 8.40 (Lower Gate Wiltshire Lane) Form time until 9.00

Year 10 Arrival at 9.00 (Lower Gate Wiltshire Lane) Go straight to period 1

Year 11 Arrival at 9.00 (Lower Gate Wiltshire Lane) Go straight to period 1

Year 12 Arrival at 8.40 (Norwich Road Gate) Form time until 9.00

Year 13 Arrival at 9.00 (Norwich Road Gate) Go straight to period 1

Week A & B Schedule 2020-2021

After the first week students must follow the arrival times shown with the A&B Schedule which is attached. This also confirms lunch arrangements for each year group.

Relationship Charter

The Relationship Charter has been updated in line with the changes made due to Coronavirus. A copy is available on the website. <https://www.haydonschool.com/attachments/download.asp?file=525&type=pdf>

Uniform

For the last couple of years the Haydon PE kit has been supplied by 'Beat School Uniforms' in Watford. We have this year also made the decision to change our supplier of full school uniform to 'Beat School Uniforms'. Uniform will therefore no longer be available from 'Adams' in Ruislip Manor. I would like to take this opportunity to thank all the staff at 'Adams' for their support of Haydon School over many years.

Attached is the list of school uniform and PE kit, together with an updated price list. This, together with other information regarding uniform is also available on the Haydon website under the 'Parent' tab <https://www.haydonschool.com/page/?title=School+Uniform&pid=25> . Please note that students in Years 9-11 can still wear the old style PE kit however if their kit needs to be replaced or they want to wear additional layers i.e. leggings or sweatshirt, these must be from the specified list of Haydon kit. Any replacement items should be in the new style. Alternative brands are not acceptable.

Students are expected to wear full school uniform. On days when they have PE, they will wear their PE kit all day.

Transport

I have received a lot of guidance in respect to travelling to and from school in September. Students are being encouraged to walk or cycle to school when we return in September. There are bicycle sheds for Years 7 & 8 and the sixth form between the Social Sciences and St Nick's building and we will be using the Construction Compound in the St Mary's area for storing bicycles for Years 9, 10 & 11. I would appreciate it if all students who are only travelling a short distance would walk wherever possible.

Measures put in place to keep us all safe will include

- External visitors will only be allowed on site for essential work, e.g. essential building maintenance work or to provide essential support for a student
- Increased cleaning of classroom surfaces, including desks and handles, will be carried out
- Students and staff will be encouraged to wash their hands frequently with soap and water for at least 20 seconds. A large number of additional outdoor sinks have been installed
- Parents will not be allowed to gather at the school gates. If parents need to drop off or collect their children at the school gates, they will be required to stand at least 2 metres apart
- Parents will not be allowed into the school unless it is essential
- Students will be encouraged not to use public transport to get to and from school. Other methods, such as cycling or walking, will be promoted
- Assemblies will not be held
- External toilet doors are removed, avoiding the need for these to be touched (internal cubicle doors will operate as normal)
- Hand sanitisers will be provided at school gates and at all entrances and exits to all buildings

What will school be like for your child in September?

We are happy to be able to welcome back all students in September. In order to achieve this, students have been allocated to Year Group Bubbles. The whole year group will be the bubble. In the sixth form, Years 12 & 13 will be one bubble. One of the clear benefits of being a large school with a number of entrances and exits will make this much easier. In order to achieve year group bubbles;

- There will be a dedicated set of classrooms for each year group
- Teachers will move between classrooms
- Students will receive the normal curriculum for all subjects with a small number of modifications for Years 7 and 8.

Year Group Location

- Year 13 - St Nicks' top floor
- Year 12 - Social Science and above Sixth Form study room
- Year 11 - Language College
- Year 10 - St Mary's top floor and Dobson 1st floor
- Year 9 - St Mary's ground floor and first floor
- Year 8 - St Nicks' ground floor
- Year 7 - Dobson ground floor

Each year group will stay in its allocated area for all lessons and staff will move to the students to teach them. Each year group will be allocated a social area that will be used entirely by that year group as well as a set of toilets. Your child's form room will also be in the bubble.

Staggered Starts and Endings to the Day

The guidance states that we should do what we can to stagger the start and end time of the day, as a result we have made the following adjustments to our start and finish times. There are no adjustments during the school day.

Mornings

Year 7 will be in school every day at 8.40am for form time. The other year groups will alternate between arriving at 8.40am every day in one week and going straight to period 1 (9.00am) in the other week.

For an 8.40 start students can come into school from 8.30 (but no earlier than 8.20) and go straight to their form rooms where their form tutor will meet them. For a 9.00 start students can come into school from 8.50 (no earlier). Students arriving at 9.00 should go straight to their Period 1 lesson. If students due to start at 9.00 arrive slightly early they should go to their form rooms.

Arrangements During the School Day

Break Times

All students will be encouraged to bring water and snacks to school as the canteen will not be available for food. The café will be open for sixth form students as usual. Each year group will have its own designated social area.

A small change since my last communication

- Year 11 will be served food at break in the undercroft
- Years 9 and 10 will be able to get food on alternative weeks in the canteen at break time.

Break and Lunch Time

Year	7	8	9	10	11	12	13
Time	12.50 to 1.20	12.20 to 12.50	12.20 to 12.50	1.20 to 1.50	1.20 to 1.50	1.20 to 1.50	1.20 to 1.50
Break Outside Space	Quad	Dobson Courts	St Marys Top Courts	St Mary's Bottom Courts	Under Croft	6th Form Common Room/Grass Area (Normal Daily Catering Service)	
Break Food	None	None	Canteen (Week A)	Canteen (Week B)	Undercroft		
Week A	Canteen	Canteen	Undercroft & Room 3	Canteen	Undercroft & Room 3		
Week B		Undercroft & Room 3	Canteen	Undercroft & Room 3	Canteen		

Curriculum Modifications

Physical Education curriculum to continue

- For the days when students have Physical Education on their timetable they will be required to arrive to school wearing their PE kit, including trainers, and remain in their kit all day. Only the specified Haydon PE kit should be worn, no other sports clothing is permitted. Students can wear 'base' layers underneath their kit or choose to wear their school blazer or jumper over the top if they wish to wear another layer.
- Students will be collected from their teaching bubbles by the PE staff. There will be no changing facilities for students.
- The PE curriculum will be adapted to follow guidelines.

Practical Subjects

Unfortunately, there will be limited opportunities to teach practical subjects to students in Years 7 to 9 in specialist rooms and students will have a different experience in these subjects. Students undertaking GCSE and A-level qualifications will have some access to specialist rooms.

Frequently Asked Questions on the Website

There is a FAQs on the school website which we will continue to update.

https://www.haydonschool.com/_site/data/files/documents/parents/0D69F6EE4025B438BD61B4139882FD2B.pdf?pid=7

Attendance

Attendance at school is statutory for students from September.

Students should not attend school in the following circumstances if:

- experiencing any [coronavirus symptoms](#)
- [self-isolating as a result of coronavirus symptoms or sharing a household or support bubble with somebody with symptoms](#)
- [clinically extremely vulnerable](#) and live in an area where additional public health measures mean they have been advised to resume shielding
- advised by the [NHS test and trace service](#) that they should self-isolate
- anyone in your household or support bubble has symptoms of coronavirus they should stay at home and not leave the house for 14 days

Positive Test

If any student has a positive test, the school must be informed straight away. We will take advice from Public Health England around the protocols to be followed and will act on their advice.

Parental/Carer Responsibility

- No student should be sent to school who has symptoms of Covid 19 as this could put others at risk. Advice can be found [here](#).
- Students attending school must have the correct equipment for their lessons each day. We cannot lend equipment to individuals. For Music lessons and some ICT lessons students need to bring their own headphones.
- Keep up to date with communications that are sent home.
- Keep the school informed of any concerns or issues they may have around the new protocols.
- Government guidance to parents/carers can be found [here](#).

Face Coverings

The Department for Education says that, for most areas of England, it is keeping its recommendation against using face coverings. In line with this it will not be compulsory for staff and students to wear face coverings in school. They can, if they wish, bring a labelled plain cloth mask for their own use but this must not be the same mask that is worn on public transport.

Students travelling by public transport will be asked to wear face coverings. On arrival students will be instructed not to touch the front of their face covering when removing them. They must wash their

hands immediately on arrival, dispose of temporary face coverings in a bin or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.

The government will advise on additional measures in areas where the transmission of the virus is high and if this occurs we will follow all updated guidance and contact you should face coverings be required to be worn in corridors and communal areas.

Returning to school has proved a significant logistical challenge and this will continue to be so. I am confident that we have systems in place that offer the right balance between keeping people safe and providing high quality engagement in learning that will enable your son/daughter to return to school and enjoy their learning experience.

I am really looking forward to welcoming all of our students back to school in September. I will provide regular updates to you as required as guidance from the Department for Education is regularly updated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Jones', written in a cursive style.

Robert Jones
Headteacher