

## Why use SIMS Parent App?

Once you have the SIMS Parent APP you will have access at the click of a button to important information about your child at Haydon, such as:

- Attendance, achievement and behaviour information as it happens
- Access your child's school report (we do not issue paper reports) – when available
- Access your child's timetable
- Access to update your contact details and all your child's key information, so we always have the most up-to-date information in case of emergency
- If you have more than one child at school, you will have access to information for all your children, from the same app

To set up **Haydon School SIMS Parent is a 2 stage process** - you are required to register with SIMS first and then install the SIMS Parent App on your smartphone or device (or just use the website, if you prefer)

## SIMS Registration – Stage 1

1. Shortly you will receive a registration email from [noreply@sims.co.uk](mailto:noreply@sims.co.uk) containing an 'Accept Invitation' button (see below). You will need to click this button to register your SIMS parent account. If you have not yet received a registration email, please check your SPAM/Junk folder before contacting your school.

Hi Tom,

You're invited to start using SIMS Parent to manage your child's personal details at Haydon School. Once enabled by the school, you can also view child's attendance, school reports, homework assignments and more.

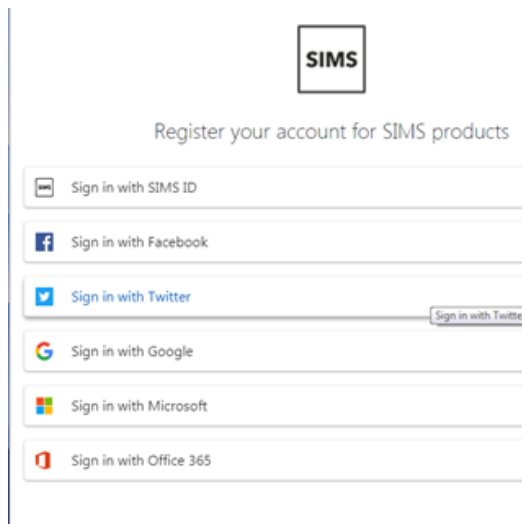
Simply accept this invitation and register within 90 days.

Accept Invitation

If the button above doesn't work, copy and paste the following link into your browser.

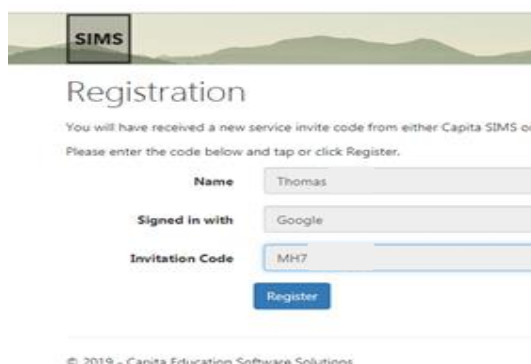
<https://id.sims.co.uk/registration/home/soscode>

2. Follow the link in the email to be directed to the registration page.



The image shows the SIMS registration page. At the top is the SIMS logo. Below it is the text "Register your account for SIMS products". There are six sign-in options listed vertically: "Sign in with SIMS ID", "Sign in with Facebook", "Sign in with Twitter", "Sign in with Google", "Sign in with Microsoft", and "Sign in with Office 365". Each option has a corresponding icon and a button.

3. Click the button for your preferred account and you will be directed to sign in.
  - **Be aware you can't sign in with SIMS ID**
  - Sign in with a Microsoft, Office 365, Google, Facebook or Twitter account.
  - You will need to have one of the accounts above to register with SIMS Parent.
4. Having selected and logged into your account provider, follow the on-screen registration process. Your details should be auto-entered as shown below:



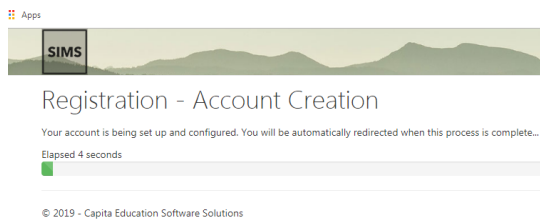
The image shows the SIMS registration form. At the top is the SIMS logo. Below it is the text "Registration". There is a message: "You will have received a new service invite code from either Capita SIMS or Please enter the code below and tap or click Register." Below this are three input fields: "Name" with the value "Thomas", "Signed in with" with the value "Google", and "Invitation Code" with the value "MH7". There is a "Register" button below the fields. At the bottom is the copyright notice: "© 2019 - Capita Education Software Solutions".

5. You will be asked to verify your account with the date of birth (e.g. 17/08/2008) of one of your children at the school, as shown below:

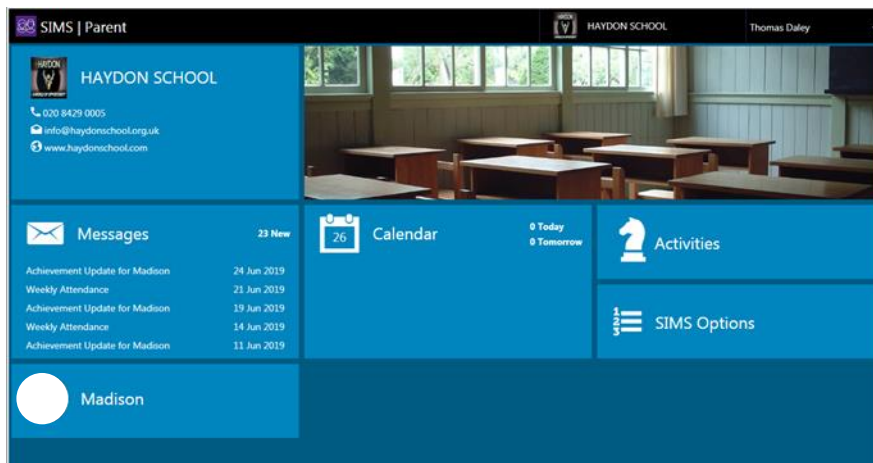


The screenshot shows the SIMS registration interface. At the top, there is a SIMS logo and a header image of mountains. Below the header, the title is "Registration - Answer Security Questions". A sub-header states: "You are required to provide a second piece of information to confirm your identity." The main question is "What is the date of birth of one of your children at the school? (dd/mm/yyyy)". Below the question is a text input field with the placeholder "Please enter your answer". A blue "Verify" button is positioned below the input field. At the bottom of the page, there is a copyright notice: "© 2019 - Capita Education Software Solutions".

6. You will see the message below before you are directed to the web version of SIMS Parent App:

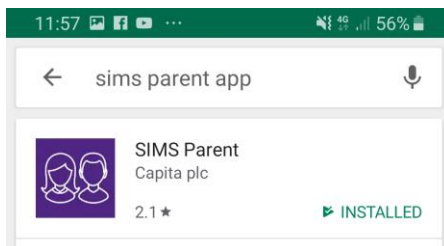


This is what the web version <https://www.sims-parent.co.uk> of the Parent App looks like (it will be slightly different on different devices e.g. mobiles, tablets, PC)

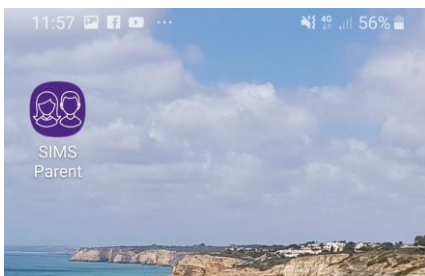


## Install SIMS Parent App – Stage 2

Step 1: Go to the Google Play store or the Apple store and search for SIMS Parent



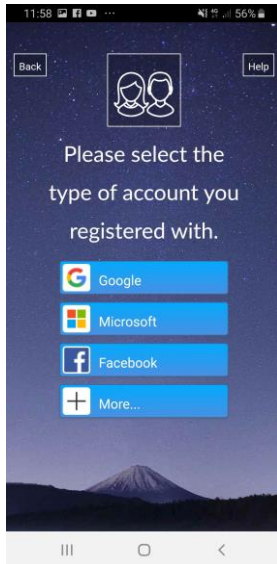
Step 2: Install the App...



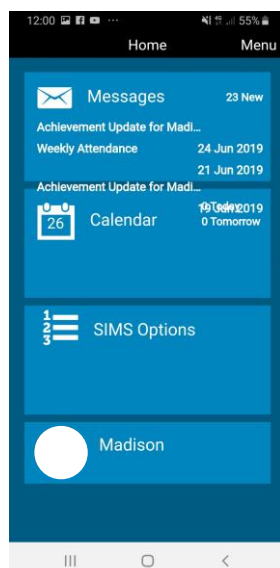
Step 3: Open the App and click 'Yes, Sign In'



Step 4: On the Choose Account Type page select the option you registered with and login using your credentials:



Step 5: The Parent App welcome screen opens. Click on the name and image of your child to see the dashboard.



Step 6: From here you can view reports, Conduct information, request updates to contact information, view timetables and see attendance information.



## Who do I contact for help?

If you have forgotten your password, please contact Microsoft, Office 365, Google, Facebook or Twitter and request a new password.

If you have a question about your SIMS Parent App, please contact us on [parentapp@haydonschool.org.uk](mailto:parentapp@haydonschool.org.uk)

Once you have signed into SIMS Parent App, further help is available by selecting **Help** from the Menu.