

Haydon School

Application for Financial Support from the 16-19 Bursary Fund 2026-2027

Deadline: Friday 23 October 2026. Late applications are considered in date order, subject to available funds. **There is no guarantee of funding:** meeting the criteria for a vulnerable group does not mean you will receive a bursary or £1,200, because the school also assesses the costs you actually face. Information on this form is confidential, but the school may use it to prevent and detect fraud and share it with other bodies administering public funds for that purpose.

Section 1 — Student details

Surname	
Forenames	
Date of birth	
Address and postcode	
Year group and subjects	
How you travel to school	
Total household income	
Name of bank	
Name on the account	
Sort code	
Account Number	

Payments are made by BACS to an account in your own name (a joint account is fine). Leave the bank details blank if you are applying only for in-kind support.

Section 2 — Type of payment applied for

Type A — vulnerable groups. Up to £1,200 a year, depending on the costs you show in Section 3. There is a possibility of no award or a limited award.

- ☐ I am in care, or a care leaver
- ☐ I receive Income Support in my own right
- ☐ I receive Universal Credit in my own right because I support myself (and, if applicable, a child or partner living with me)
- ☐ I receive DLA or PIP **and** ESA or Universal Credit, all in my own right (DLA or PIP alone does not qualify)

Type B — discretionary bursary.

- ☐ I receive free school meals
- ☐ My household receives means-tested benefits

Type C — in-kind support of up to £100 for a specific educational purpose.

- ☐ I am applying for Type C (give details in Section 3)

Section 3 — Your participation costs (all applicants)

Tell us what you need support with and what it costs. Give your best estimate if unsure. Include any support you already receive, such as a travel concession or a free meal.

Cost	Amount each time	How often	Cost per year	Details
Transport to school				Route; do you hold a 16+ Zip Oyster photocard?
Meals in school				
Books, equipment or specialist clothing				Which subjects
Essential trips				Which trip and date
UCAS fees, open days or interviews				
Other				

Total estimated cost for the year: £

The fund cannot be used for general living costs, bills, counselling, mentoring, tutoring or non-essential activities.

Section 4 — Evidence to attach

Originals are copied and returned, and kept confidential.

- ☐ Type A in care or care leaver: letter or email from the local authority
- ☐ Type A benefits: award notice(s) in your own name (UC: also a tenancy agreement, child benefit receipt or utility bill; DLA or PIP: separate evidence as well as your UC or ESA award)
- ☐ Type B and C: benefit evidence, three most recent monthly UC award notices, P60, Tax Credit Award Notice or SA302
- ☐ Type C: a short letter explaining the purpose, with evidence of cost

Section 5 — Conditions and declaration

Payment depends on: unauthorised absence of 5% or less and no more than 6 late marks in each review period; behaviour in line with the Behaviour Policy; work handed in on time; routine appointments made outside school hours where possible; receipts provided when asked; and equipment returned at the end of the course. The school may withhold payment if these are not met, after considering your circumstances.

I believe the information on this form is accurate and complete. I understand that false or incomplete information that leads to an incorrect payment may result in payments being stopped, funds being recovered and referral to the police. I understand that a bursary is never guaranteed. I will tell the school in writing of any change in my circumstances. I undertake to attend regularly and complete my course; if I do not, or I withdraw, I may lose support and be asked to repay money already paid. I will repay any amount paid to me in excess of my entitlement, and spend bursary payments only on the costs they were awarded for.

Student signature Date

Parent / guardian (required if under 18) Date

What happens next? You will be told the outcome in writing within one week of the panel meeting.

Sixth Form Administrator use only

Date received / reviewed	
Eligibility category and evidence seen	
Assessed costs and calculation of award	
Level of bursary agreed; in kind or BACS	
Justification and panel members	

Access and opportunities monitoring (voluntary)

Haydon School operates an access and opportunities policy to ensure unfair discrimination does not take place. This page is **voluntary**, confidential, separated from your application on receipt, and not considered in any decision. You may tick 'prefer not to say' or leave it blank.

- ☐ White: British / English / Welsh / Scottish / Irish / any other White background
- ☐ Mixed: White and Black Caribbean / White and Black African / White and Asian / any other Mixed background
- ☐ Asian or Asian British: Indian / Pakistani / Bangladeshi / any other Asian background
- ☐ Black or Black British: Caribbean / African / any other Black background
- ☐ Chinese
- ☐ Any other ethnic group
- ☐ Prefer not to say

Reviewed by Mr N Hayyan (Head of Sixth Form) on 6th October 2026