

# Haydon School

An Academy with Specialisms in  
Languages and Applied Learning



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Date as postmark

Dear Parent/Carer

**Headteacher:**  
Mr R Jones BSc(Econ) MBA NPQH

## Re:SIMS Learning Gateway

At Haydon School we use a system called SIMS (School Information Management System) to record data about your child. All Staff use this to record registers, track attendance, enter rewards when students have performed well, enter sanctions to track behaviour and grades to track academic progress. This is a vital tool for us to monitor and to improve the progress that your child makes at Haydon School.

As part of SIMS we also have an ePortal called 'Learning Gateway' which provides secure online access to the school's information anytime and anywhere for parents. With the Learning Gateway you will be able to access information about your child. This will allow you to see registers, timetables, rewards, sanctions and progress.

We hope you will use Learning Gateway to keep yourself informed about the progress of your child at Haydon School. We are sure you are aware of the importance of parental engagement in the progress of children and we value this tool to facilitate your involvement to support the learning of your child.

To be able to use Learning Gateway you will receive a unique log on which will allow you to access the information about your child securely; you will not be able to access information about any children other than your own. The school will provide information on how to use the site and there will be a help guide posted on our website.

Please find enclosed in this letter the return slip that needs to be completed, signed and returned back to school as soon as possible, via your child, and a user agreement that you need to read.

We hope that you find the information on the Learning Gateway valuable and look forward to receiving your completed documentation.

Yours sincerely

R W Jones  
**Headteacher**

### Mission Statement

*Haydon School is committed to the achievement of individual excellence, encouraging students to be creative and considerate, confident of their role in society and capable of rising to the challenges of a diverse and rapidly developing global economy*



INVESTORS  
IN PEOPLE | Gold





To Parents/Carers

## Haydon School SIMS Learning Gateway Usage Policy

The school launched the *Learning Gateway* to all parents from January 2013. You will have access to the Learning Gateway from this date this will allow you access to your child's school information as outlined in the letter.

You will have access to information and you must be aware of the data protection issues associated with viewing student data. You must treat the student data in line with the policy, which can be found on the website.

Please return your reply slip to the Admissions Office, or your form tutor.

Thank you

R W Jones  
Headteacher

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## Haydon School SIMS Learning Gateway Usage Policy

This is to confirm that I have received and the read The Haydon School Learning Gateway Usage Policy  
Please complete in **block capitals and** return your reply slip to Marie Hicks Office Manager, or your form tutor.

**Student Name**

**Student Form**

**Parent Name**

**Parent Email Address**

**Signature**..... **Date**.....